

**NSRJ-CURA
Graduate Fellowship Policy
(August 2007)**

The Nova Scotia Restorative Justice Community-University Research Alliance will provide graduate fellowships throughout the life of the grant as budget allows. It is hoped that at least one Master's level fellowship will be offered each year. It is possible that a Doctoral fellowship might be offered depending on candidate suitability and funding availability. Master's Fellowships are for one year non-renewable and Doctoral Fellowships are for one year renewable.

Each year, applications for fellowships must be made to the Director of the NSRJ-CURA by June 15th. Generally, fellowships will begin on September 1st. The Director will consult the co-applicants prior to determining who should be awarded a fellowship. The Director may also make exceptions to the application deadline date and award date.

Individuals wishing to apply for a fellowship must submit a written letter of application indicating their interest in the work of the NSRJ-CURA, how their work would benefit the NSRJ-CURA and how the fellowship would be of benefit to them. Prospective fellows must also include a research proposal for the major project they intend to complete during their fellowship (this will generally be the project they are pursuing as part of his/her degree requirements). Application must also include transcripts (copies are fine) from all previous academic studies, a copy of a letter of acceptance from the institution they intend to study at during the fellowship, a curriculum vitae, a writing sample, and two academic letters of reference.

Fellowships are to be tenured for a full year. They will be paid out on a monthly basis. Should the fellow end their program of study before the end of the year term or otherwise breach the terms of the fellowship, payment will cease.

Fellows are required to remain in good standing in their degree program, they must be making progress in their work (as attested to by their supervisor at the mid-point in the fellowship) and they must contribute as required to the NSRJ-CURA.

At least once during their term, Fellows must present their work in progress at an NSRJ-CURA workshop. They must sign the NSRJ-CURA research protocol and abide by its terms. Fellows will share their research with the NSRJ-CURA and provide an update on their project at the mid-term. They will also submit a final report including a copy of whatever papers, documents, and thesis they produced during the fellowship. Should the student not complete their program of study during the tenure of the fellowship, a copy of the thesis must be forwarded to the NSRJ-CURA upon its completion. Fellows will also attend meetings of the NSRJ-CURA research project leaders and other meetings as invited. Fellows must acknowledge the support of the NSRJ-CURA in all presentations, publication, and work researched within the period of the fellowship.

Fellows must be supervised by an academic collaborator to the NSRJ-CURA.

The following criteria will be considered in the awarding of fellowships:

- previous academic record
- scholarly record of achievement
- view of academic references
- relevance and significance of research to the NSRJ-CURA
- view of NSRJ-CURA supervisor as to the likelihood of the student successfully contributing to the NSRJ-CURA and completing the project as proposed
- budget constraints (capacity to offer fellowship in a given year)
- relative strength of an applicant as compared to other applicants for the fellowship
- nature and strength of interest expressed in the NSRJ-CURA
- other sources of funding and support for applicant's studies